

# BCDCC E-Board Meeting

Laborer's International Union of North America Local 348  
2505 Duportail St, Richland WA 99352  
October 2, 2017

Eboard Members present: Allison Dabler (Chair), Peter Roberts (Vice Chair), Micki McKinley (Treasurer), Kate Moran (State Committeewoman), Reid Romine for Jay Clough (proxy documented by email) (State Committeeman), Skye White (8th LD Chair), Judi Johannesen (Secretary)  
Others in attendance: Neil Norman, Bonnie Kendall, Linda Carter, Frank Romine, John Harder

Allison called the meeting to order at 6:32.

## Flag Salute

### Agenda:

**Motion/2nd:** approved without dissent.

**Secretary's report:** No minutes.

### Treasurer report:

**Books/PCD:** Micki now has the books. She has filed C3, C4, and has deposited funds. We are up to date on PDC filings.

**Payments:** We are behind on rent payments to Local 348. Micki proposed split of rents, may need rework if we cancel the December meeting in favor of a holiday party, and rent for tonight needs to be added to BCDCC column. An IRS filing required within 30 days of when we hit \$25,000 fundraising income was partially filed on July 16<sup>th</sup>. Micki has filed a form 8453X with missing info, will get credentials w/in 30 days, will update when missing information is available.

**Banking:** Need a letter and minutes to establish authority for changing signers on the account.

**Motion:** Skye White/2<sup>nd</sup>: Remove previous signers David Rose (past Chair), Misty Muchlinski (past Vice Chair), Kendall Miller (past Secretary), and Stacy Cash-Ware (past Treasurer) as signatories on the Gesa bank accounts, and add Allison Dabler (new Chair), Peter Roberts (new Vice Chair), Judi Johannesen (new Secretary), and Micki McKinley (new Treasurer) as signers to the account. Passed without dissent.

**Judi** will draft letter based on a sample provided by Micki McKinley. The letter will be supplemented by minutes from the General Meetings where current officers were elected and the minutes of this meeting, all signed by the Secretary, showing authorization. Micki can supplement with screenshot or printout of registration of new officers from PDC software. **The letter will need to be signed by all the proposed signatories. Additionally, a profile for each signatory that doesn't already have a Gesa account will need to be created.**

Allison circulated a list of the details of the Citizen's Complaints filed by Morgan against statewide Democratic organizations.

### Committees:

### **Organization Committee:**

Allison was chair of Organization Committee. Peter Roberts and John Harder have agreed to Co-Chair. Allison's intent is to split the committee into voter registration/PCO organization and events. (AGENDA ITEM) This will require approval at the general meeting and so needs to be on the Agenda for the October 11<sup>th</sup> General Meeting.

Allison presented on the PCO organization software Empower Engine, which presents visual representations of voter and demographic data by politico-geographic divisions. This is software that Peter and John will have to inform their work. When familiarized with the software, they plan to focus in on low registration saturation areas with a high number of potential voters, and will tailor questions for various precincts or regions based on documented issues. They would like to provide PCOs with a business card and door hanger with a pouch. Micki will check to see if there is money left in budget to learn whether they can get a print order going without further approval.

(AGENDA ITEM) Printing should be done at one of the union shops: Seattle, Tacoma, Spokane. The order should be bundled for potential discounts. Kate will ask state office contact (Olgi?) for union print shop contacts and message Peter and John with the information.

**No other committee chairs present.**

**Old Business:** None

### **New Business:**

Allison plans to have a meeting for PCOs to discuss appropriate use of Vote Builder, and develop an application for PCO appointment that provides guidance on Vote Builder. Inappropriate use of the software can result in loss of access to the software and potential campaign donation violations.

We would like to establish regular E-Board meeting on the first Thursday of the month, hopefully in Round Table Pizza's meeting room. Judi w/ contact Round Table to determine if it is available at that time and will report back. The meeting will be used to develop Agenda items for the General Meeting, and scheduling should give time to publish the Agenda with the meeting notification a minimum of 10 days prior to the General Meeting.

Holiday Party: Peter will start working on identifying a venue for our holiday event in December. Mark Lee suggested as help/guidance. Kate will contact state office, message Peter w/ recommendations of how to implement the new Code of Conduct/Ethics. Skye will ask Brent to quickly issue a survey for schedule preference, noting that the preference will be honored if a venue can be obtained, with response due by the 11<sup>th</sup> in time for the general meeting.

**Motion/2<sup>nd</sup>:** Adjourn 7:34

Action items

Agenda items